

State Emergency Response Commission Meeting
November 16, 2007
1:00 pm
WV DEP Office

Voting Members Present:

Dick Jarvis	Fire Departments
James Riggs	WVDOT
Dan McKinney	WVDNR
Roy McCallister	WVCA
Rudy Raynes	WVSFM
Mike Dorsey	WVDEP
Deron Wilkes	WVDHHR
Alan Abbott	WVPSC

Call to Order:

Mr. Rudy Raynes called the meeting to order at 1:08 pm, at the DEP Conference Room in Charleston, WV. Meeting packets were distributed to participants. Mr. Raynes asked those assembled to review the minutes from September 24, 2007 meeting for corrections, deletions or additions. Mr. Raynes moved to approve the minutes as submitted; Mr. Roy McCallister seconded. Motion passed.

Old Business:

Reviewed Old Business from minutes regarding 2007 HMEP Grant Requests and 2008 HMEP grant applications. Mr. Jim Riggs questioned the role of the Attorney General's office in signing off on grant applications.

LEPC Memberships – Mr. Raynes made a motion to accept the LEPC memberships. Deron Wilkes seconded. Motion passed.

Training Subcommittee Report – Due to Mr. Lattimore being out of the country at this time, no report is available.

Expenditures - Mr. Raynes asked for any complaints regarding expenditures. No response given.

Other New Business:

Short discussion took place on the present state of SERC's secretarial position. DHSEM is in the process of trying to schedule interviews at this time.

2008 LEPC/SERC Conference – Discussion was held on the pros and cons of Chief Logan State Park for the next Conference. Although this site is very substantial, one negative reason would be there is nothing in that particular area to attract spousal attendees. (This seems to be the problem with most State Parks.) Charleston is still considered the number one venue for the Conference because of the added attractions it can provide. Mr. Roy McCallister made a motion to keep the 2008 LEPC/SERC Conference in Charleston. Mr. Alan Abbott seconded the motion. Motion passed.

Treasurer's Report:

Report was reviewed. Committee would like an explanation at the next meeting from Ms. Stout regarding her salary. Mr. Richard Jarvis made motion to accept the treasure's report. Mr. Mike Dorsey seconded the motion. Motion approved.

Evaluations:

Members reviewed and discussed the Evaluation Final Results for the LEPC/SERC Conference for 2007. Mr. Raynes feels that Laverne Stout and other DHSEM staff should be commended for their work on the 2007 Conference. Mr. Dorsey agreed. They feel that Laverne should prepare certificates of appreciation to be disseminated to the individuals that helped on the Conference. (Laverne can prepare her own for a job well done.)

Mr. Riggs brought up the subject of CEU certificates being available for attendees of future Conferences. Discussion followed on how the CEU would be obtained. Mr. McCallister also felt this would be useful for attendees. This subject will be discussed in depth during the upcoming year.

The subject of off-site trips during the SERC Conference was discussed. Due to insurance issues and the number of people involved, off-site trips are not feasible at this time.

A discussion regarding one block of time to be presented at future SERC Conferences regarding a major happening or event that has taken place during the past year, was discussed, e.g., missing person at Dolly Sods. Mr. Riggs suggested a presentation on the role of the Coast Guard to be presented. It was suggested to wait until June or July before the Conference date to make a determination for that particular block of time as to what event should be presented with the main focus as to “something we have learned this year”.

Scheduled Meeting Dates for 2008:

All meetings will continue to be held at the DEP office in Charleston, WV, at 1:00 pm.

January	17
March	20
May	15
July	17
September	22 – 24 (Conference)
November	13

Deron Wilkes asked if any comments were made regarding the HMEP grants. Mr. Raynes replied that no comments were received.

Mr. Raynes stated that he assumes the letter Jimmy Gianato was preparing to send to Governor Manchin for Walt Smittle’s approval to the Board has been sent.

Mr. Raynes thanked everyone for their time and service.

The next meeting of the Board will be held on January 17, 2008, at 1:00 pm.

There being no further business for this meeting, it was, on motion duly made by Mr. Raynes and seconded by Mr. Abbott, adjourned at 2:15 pm.

Debbie Seabolt