

**State Emergency Response Commission Meeting**  
**June 08, 2006**  
**1:00 pm**

**Voting Members Present:**

Rudy Raynes Fire Marshal  
Mike Dorsey Environmental Protection  
Jesse Adkins Environmental Protection  
James Riggs Division of Highways  
Joseph Wyatt Bureau for Public Health  
Alan Abbott Public Service Commission  
Steve Stewart Natural Resources  
Jimmy Gianato Homeland Security and Emergency Management

**Call to Order**

Rudy Raynes called the meeting to order at 1:20 pm, at the WV DEP Building, Kanawha City, for those in attendance see attached roster. Mr. Gianato arrived and asked those assembled to review the minutes from March 8, 2006 for corrections, deletions or additions. *Jim Riggs moved to approve the minutes as submitted, Alan Abbott seconded. Motion passed.*

**Introduction**

Marc Bashoor introduced himself as the new Mineral County Emergency Services Director.

**Old Business**

Discussion on Tier II facilities who have not yet filed. Is it appropriate to turn that information over to US EPA or should the Attorney Generals office send a letter first? It was determined the Attorney General would first send a letter indicating non compliance if that failed, the matter would be turned over to US EPA enforcement section.

Tier II fee legislation did not pass this year and although it will come back though the legislative system in January if the groundwork has not been laid prior to the beginning of the legislative session it will not pass again. LEPCs must be proactive in contacting legislators concerning this legislation, it directly affects the grant amounts provided to local entities. Mike Dorsey also felt a committee to study the fee structure and determine if it was indeed unfair to the oil and gas industry as they have suggested would be appropriate. *Jim Riggs made a motion to set up a committee to study the fee issue, Rudy Raynes seconded. Motion passed* Mike Dorsey has agreed to serve on that committee, Larry Lake, Jim Riggs and it was suggested a request go to Giles Watson to serve.

The Tier II online reporting effort is continuing, Mr. Gianato has met 3 times with the Governor's Office of Technology concerning a RFQ for a system. An RFQ should be ready to go out very soon.

**2006 HMEP Grant**

Progress reports are coming in slowly, a considerable amount of the grants funds have not been requested.

**2007 HMEP Grant**

A sub-committee has been set to review 2007 grant applications consisting of Rudy Raynes, Mike Dorsey, Giles Watson and Dan McKinney. A date for review will be set later.

## **SERC/LEPC Grants**

27 Counties have received their initial grant allocations, the remaining allocation of \$10,450.00 will be divided for an additional grant allocation of \$550.00.

## **LEPC Memberships**

None pending

## **By-Laws**

Barbour County bylaws were reviewed, *Jim Riggs made the motion to approve as submitted, Mike Dorsey seconded. Motion passed.*

## **Training Subcommittee**

Herb Lattimore reiterated the requirements for local, county and state personnel to become NIMS Compliant by the end of September 2006. NIMS 100 & 700 is required for everyone who will be working any emergency management issues. 200 & 800 are required as well, however, Mr. Lattimore is encouraging everyone to also take 300 & 400 this year since both classes will be required next year, he feels it's better for everyone necessary to get those classes out the way as well. RESA's are in the process of developing courses for 300 & 400 that they can teach in the field. There was discussion on how difficult the training was, Mike Dorsey stated he'd done 100 200 700 & 800 in an afternoon. Jim Riggs wanted clarification about equipment inventories he was told were necessary for this program. Mr. Lattimore said that was another section and was not specific to training issues, however, he would find the answer and provide it to the commission at a later date.

## **Treasurer's Report**

With 5/12th of the year elapsed or (40%) 36% of the budget has been expended. In previous years FEMA provided a CERCLA grant which the SERC used to attend LEPC meetings and provide some funding for LEPC members to attend US EPA's annual conference. In conversations with the previous program manager it appears FEMA will be obtaining a CERCLA grant from US EPA, however, they are declining to grant those funds to states. They will be utilizing CERCLA funds to provide benefits and raises to FEMA personnel.

## **New Business**

Considerable discussion on the Conference; type of classes, focus and audience. There was considerable discussion on whether an exercise needs to be conducted and if any of the NIMS classes should be taught. It was determined those types of classes need to be tailored to a specific audience, not the broad range the conference group represents. Mr. Gianato stated Continuity of Government was something that is becoming high on the federal priority list. Authority granted by state code was also discussed as a class, as well as special needs populations. There was also a concern the exercise needed to be somewhat revamped so participants were not standing around with nothing to do, most complaints received were concerning the exercise.

Mr. Gianato updated the group on E-Team activities. The state has negotiated an enterprise license with E-Team to provide unlimited access to the system. The updated system will also feature instant messaging along with an Oracle component which will tie in with several other systems presently in use.

US EPA conference will be conducted December 3-6, 2006 at Valley Forge Pennsylvania. Notification will go out to all LEPCs.

Attendees comments were consolidated from the 2004 conference and a copy provided to commission members.

Gary Morris provided information to the SERC concerning enforcement actions/ fines from US EPA. If a company is fined by US EPA the LEPC may request the company ask US EPA to negotiate for a percentage of the assessed fine.

Discussion of two vacancies on the Commission, since Denny McGann no longer holds the position of director a letter should go to the Governors office indicated the vacancies. A letter was sent on behalf of Roy McCallisters request to rejoin the SERC and an answer has not been received yet.

Mike Dorsey stated that US EPA RRT III meeting will be held in Charleston the week before our conference on September 19, 20 & 21<sup>st</sup>.

*Jim Riggs moved to adjourn, Mike Dorsey seconded, Motion passed.*  
Meeting ended at 2:05 pm.

**The next scheduled meeting will be September 27, 2006, at 8:00 am at the SERC Conference.**

**LEPC Reports** - LEPC's have been very active this summer and should be applauded for their efforts.

**Berkeley-** Berkeley County completed a Pandemic Flu Tabletop Exercise, June 9, 2006. The evaluation report was highly praised by all who attended the exercise. A lot of insight and shortcomings were brought out as a result of exercise. The report spells out those details.

The Quad State Legislators meeting is being held September 21, 2006 in Chambersburg, PA and has asked for a briefing on our Pandemic Flu preparedness. Pam Wallace from the Berkeley County Health Dept. will be addressing the forum for our LEPC.

We have had an outstanding year in public awareness and preparedness with the impending Pandemic Flu possibilities. September the 1st, Steve Allen becomes the new LEPC chair and Pam Wallace is the Co-Chair for the next two years.

**Braxton-** A draft of the Flu Pandemic was presented to the LEPC and is currently being reviewed and will be revised based on inter-agency information.

**Clay-** Clay County held a tabletop on the Flu Pandemic on August 19 that went well. It pointed out areas needing improvement. We also have along with the Clay Health Dept. just finished the Flu Pandemic appendix which will be in the EOP by next month

**Hancock-** 500 hundred additional KI doses were distributed Saturday September 2, 2006 to area residents with instructions on use and storage of doses.

**Hardy-** Hardy LEPC has been the lead agency along with the Hardy County Health Department in planning for a flu pandemic.

We have tried as much as possible to have one planning group do all emergency planning. Sub groups to do specialized planning. Of course the Hardy OES plays a major role in this effort. The Western Migration (Evacuation of Washington DC area is also on our agenda) Again, we involve all interested parties in planning these scenarios. We work quietly and diligently. No major HAZMAT incidents in the area. Hardy County has a new building for the HAZMAT equipment assigned to the county. Corridor H is developing rapidly and will pose additional challenges for our emergency response teams.

#### **Harrison-**

-FY05 HMEP Grant was awarded and we are preparing to purchase the items/equipment that was awarded for a public education/awareness program.

-FY06 HMEP Grant has been applied for to have a contractor conduct an Assessment of Local Emergency Response Capabilities and printing of the annexes the Health Committee has revised for the County EOP

-SERC Grant awarded to have the Tier II reports organized in an accessible electronic format available to the LEPC, OEM, 911, and First Responders

-Health Committee has revised the Health and Medical annex and the Mass Care annex, will have to be reviewed and adopted by the County Commission for the County EOP

-LEPC has been directly involved with Pandemic Flu Planning in the county by the Health Committee and general activities for all hazards planning

-LEPC will be involved with supporting activities throughout the county for National Preparedness Month in September including Citizen Corps recruitment and awareness

-LEPC supports the county working on becoming a StormReady county through the National Weather Service program

-Drills/Exercise committee will be working with 2 nursing/assisted living facilities in the county for upcoming exercises for the facilities

-LEPC supported the county's participation in the DHS required Tri-County TICP (Tactical Interoperable Communications Plan) exercise on August 16, 2006

**Jackson-**Jackson County LEPC completed a full-scale exercise at Ravenswood High School August 22 and our Pandemic Flu Annex is about to be finalized

**Jefferson-** A four hour class on Emergency Response to Railroad Incidents was held at the US Customs and Border Patrol Training Center from 6-10 pm on Thursday September 7, 2006. A tabletop exercise for Railroad Incidents will be conducted September 20, 2006 from 6-10 pm. A CERT training class will begin September 6. The WV commission for National & Community Service is offering training on setting up and managing a volunteer reception center September 27-28, Charleston and October 17-18 Morgantown.

**Kanawha/Putnam-** Kanawha County, Putnam County and City of Charleston Emergency Management Directors now have a permanent position on the KPEPC Board of Directors as Ex-Officio board members.

The Kanawha Putnam Emergency Management Planning (all hazard plan) will be completed by mid-September 2006. The plan will be housed and accessed on the KPEPC website ([www.kpepc.org](http://www.kpepc.org)). Training on the plan should be completed by the end of the year.

The KPEPC newsletter – *Our First Response* is being developed quarterly and is available in the KPEPC website – [www.kpepc.org/news](http://www.kpepc.org/news)

**Lewis/Upshur-** The Lewis/Upshur Counties LEPC recently completed the Placard survey portion for its updated Commodities Flow Study, and have begun to analyze the data. This data along with data requested and received from facilities will be used in the updated Flow study document. Our county CERT Teams played a key role in the placard survey. The flow study data will then be incorporated into and updated Risk/Vulnerability Analysis. We are also beginning to contact facilities to acquire updated, or assist them in producing, Off Site Emergency Response Plans, or if required, RMP's.

**Marshall/Wetzel-**The Marshall-Wetzel LEPC is preparing for its' participation in Mock Disaster 2006 in Moundsville (Marshall County). It will take place on Wednesday, September 27th. The scenario for this year's drill will be a full scale influenza pandemic. Approximately 1,400 students from John Marshall High School will serve as "victims" as local public health officials set up a vaccination clinic or "POD" (Point of Distribution). There will be a full EOC activation and it will be a "unified" EOC between Hancock, Ohio and Marshall Counties. Area hospitals (Reynolds Memorial in Glen Dale, Wheeling Hospital, Ohio Valley Medical Center in Wheeling, Weirton Medical Center and Wetzel County Hospital) will be receiving "patients" and will test their disaster plans. JIS-JIC plans will also be tested as the local media will be participating as well. Officials from the CDC will be on hand to evaluate the drill.

Also, the Marshall-Wetzel LEPC, in conjunction with NORIMAC (Northern Ohio River Industrial Mutual Aid Council), will be conducting a full-scale drill on Wednesday, October 25th. The scenario will be a fire/explosion at the Bayer facility in southern Marshall County. Monroe and Belmont Counties in Ohio will be participating as well. More info to come.

**Mason-**The Mason County LEPC has been working with local production to create an Emergency Response Educational video . Lisa Gangwer chairperson of the video committee along with a few other LEPC members have met with Mike Thompson of Video Ventures. The video is currently still under construction. He is working on a script for us to review. On completion of the script another meeting will be held to review and edit. Filming should begin shortly thereafter. We are very excited about the opportunity to have such material available for educational purposes.

**Mineral-**Mineral County has tackled a completely new leadership and is meeting actively. An updated by-laws was submitted to the State in July, and the LEPC was awarded the \$500 LEPC grant. In conjunction with the Mineral County OEM, the LEPC coordinated the recent very successful "modified table top" exercise on flooding, evacuation, sheltering, & hazmat release. Several commented that this was the first time in at least 25 years that so many disciplines from so many places had come together to exercise their plans.

**Monongalia-**The Monongalia County LEPC conducted their 3<sup>rd</sup> Household Hazardous Waste Collection Day on Saturday, May 20<sup>th</sup>. 230 cars were processed through the 4 hour event collecting an astonishing amount of household waste. This event is quite a challenge for Monongalia County because all funds collected are the fruits of begging and pleading for donations from the community. It's a lot of work, but well worth it

**Wood-** The LEPC is developing a MOU coordinating efforts with the LEPC, ARC and County Commission. The LEPC is working on a grant application from the Parkersburg Area Community Foundation.